**IT Business Analyst**

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| **JOB DESCRIPTION** |
| **We are looking for** an individual to work within the Store Operations and Credit IS Department, who has the ability to translate the business needs into business requirement specification documents that would enable the development team to build new systems or enhance existing systems.  **KEY RESPONSIBILITIES**   * Ensure adherence to BA documents e.g. Procedures. * Liaison between the Business Users and the project team members. * Develop a sound knowledge of the business. * Facilitate JAD sessions and conduct intelligent analysis of the business environment. * Research new business methods and technologies to ensure best practices are always applied. * Compile detailed Business Requirements documents that are easy to understand (e.g. map User Requirements Specifications, prototypes). * Ensure peer reviews are conducted before stakeholder sign-off. * Ensure all documents produced are evaluated and signed off by the stakeholders. * Conduct business reviews of the process during development. * Review any change requests that emanate during the SDLC to ensure business-fit. * Involvement in the entire SDLC. * Foster ongoing collaboration and mentorship within the team. |
| **QUALIFICATION(S) AND EXPERIENCE** |
| QUALIFICATIONS   * BComm or BBusSci degree * Business Analyst certification   EXPERIENCE / KNOWLEDGE / TECHNICAL COMPETENTCIES   * Minimum 5 years of experience as a Business Analyst. * Data modeling experience * Strong project planning skills * Strong knowledge of Retail would be advantageous * Specific knowledge and experience with the Oracle Retail suite of applications would be extremely advantageous * University level computer science, database or systems courses advantageous. * Experience with Confluence and Enterprise Architect (UML Design Tool) advantageous |
| **BEHAVIOURAL COMPETENCIES** |
| * Project a positive, professional image at all times. * Excellent Communication (written and verbal). * Interpersonal Skills. * Time Management. * Leadership. * Ability to work independently and within a team. * Ability to plan, review, assign and evaluate the work of team members to ensure efficiency and productivity. * Ability to establish and maintain effective relationships with management, team members and customers. * Business analysis methods. * Dynamic and a forward-thinker. * Facilitation. * Highly numerate and business oriented. * Problem-solving and analytical. * Presentation skills |